

Burke City Council
Regular Meeting
July 13, 2020

The regular meeting of the Burke City Council was called to order by Mayor Thomas Glover at 7:01 PM in the Municipal Building Meeting Room. Council members present were Wyatt Reis, Mark Green, Tyler Van Metre, Vickie Dobesh, Megan Lindholm and Todd Halsne. Also present was Finance Officer Mike Glover, Supt of Utilities Wade Broome, City Attorney Rachelle Norberg, Lynn Bren, Jerry Krambeck, Mistie Sachtjen, Brady Pavel, Steve Anson, Brandy Peck and Lana Stickland.

Approve Agenda:

Motion by Todd Halsne, second by Tyler Van Metre to approve the agenda as presented. Motion carried.

Conflict of Interest:

Megan Lindholm - Police

Public Input:

Mistie Sachtjen – Potential camping spots on the north end of the City Park. Mistie talked with the Council about the possibility of putting something other than more camping spots on the north end of the City Park. Mistie and a couple other citizens would like to see something for the kids placed in that area. The group will come up with some ideas and come back to the Council. The Council thanked Mistie for coming to the meeting.

Approve Minutes:

Minutes of the June 8, 2020 Regular Meeting:

Motion by Wyatt Reis, second by Mark Green to approve the minutes of the June 8th, 2020 Regular Meeting. Motion carried.

Approve Reports:

Motion by Tyler Van Metre, second by Todd Halsne to approve the June, 2020 financial statement. Motion carried.

The June 2020 expense and revenue budget analysis were given for informational purposes.

Claims:

The claims were presented for approval. After some discussion motion by Wyatt Reis, second by Megan Lindholm to approve and authorize payment of claims presented by the Finance Officer. Motion carried.

Payroll: Finance Office-2,517.70; Electric-2,640.72; Police-1,173.02; Streets-3,792.79; Shop-2,493.59; Sewer-1,371.42; Library-556.46; First Fidelity Bank, WH & OASI-

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4,456.12; SD Retirement System- 1,739.52; AFLAC-67.21; Lincoln National Life Insurance Co.- 236.53; Office of Child Support-500.00.

General Fund: Appera, Rugs & Air Freshners-70.00; Barco Municipal Products, Signs & Cones-873.76; Be Creative Advertising Services, Website Management & Upgrades-275.00; Burke Building Center, Maintenance & Repairs-101.88; Burke True Value, Repairs & Maintenance, Roasters & Crock Pots-820.89; Burke Gazette, Publishing-204.71; Center Point Large Print, Books-44.34; First Fidelity Bank, ACH Processing Fee-25.00; CHS, Chemicals for Spraying-422.20; Golden West Communications, Phones, Internet and Fax-372.08; Gregory County Landfill, Dump Fees from Tornado-23.75; Gregory County Sheriff's Dept, Contract-3,125; Karla Johnson Municipal Building Cleaning Contract -350.00; Jim's Garbage, Garbage Pick-Up-300.00; KWYR, Radio Spots Graduation-40.00; Main Street Auto Parts, Maintenance & Repairs-331.18; Missouri Valley Ins. Co., Lighting Rebate-708.00; Naper Transport, Inc., Hauling Cold Mix-740.00; Nelson's Machine & Welding, Maintenance & Repairs-78.15; Gunvordahl, Gunvordahl, Norberg, Attorney Fees-476.00; Office Products Center, Ordinance Book-272.38; Puetz Corporation, Civic Center Rebuild-134,444.93; SD Unemployment Insurance Division, 2nd Quarter-5.51; The Insurance Center, Ball Teams Insurance-200.00; Van Diest Supply Company, Mosquito Spray-1,906.25; Verizon Wireless, Police Phone-51.34; Visa, Library Books & Summer Reading-757.92; ; WellMark BC/BS, Health Insurance-4,379.61; Voyager Fleet Systems, Fuel-262.77; Yankton Fire & Safety Co., Service Fire Extinguishers-90.00.

Electric Fund: City of Burke, Utilities-2,594.00; Colton Johnson, Utility Service Deposit-48.18; Dakota Supply Group, Electrical Supplies-469.76; Missouri River Energy Services, Power Purchases-17,502.88 & May-2,274.40; SD One Call, June Message Fees-14.70 & May Message Fees-16.80; Rosebud Electric, Maint. Contract, Wheeling & Repairs-5,935.71 & May-4,056.21; SD State Treasurer, Sales Tax-2,162.82; WAPA, Power Purchase-10,130.58 & May-10,392.09; Wesco Distribution, Inc., Street Lights & Electric Supplies-848.53.

Water Fund: City of Burke, Utilities-130.52; Core & Main LP, WaterMeters-1,286.66; First National Bank, Loan Payment-1,372.19; Rosebud Electric COOP, Utilities-22.08; SD DENR, Water Samples-15.00; Tripp County Water Dist., Minimums-2,100.00; Bulk Water-8,784.00.

Sewer Fund: First National Bank, Loan Payment-2,642.52; Rosebud Electric COOP, Utilities-13034.

Insurance Quotes:

Motion by Tyler Van Metre, second by Mark Green to go into executive session at 7:07 pm to discuss potential contracts. Motion carried.

Mayor Glover declared executive session over at 8:21 pm with no action taken at this time. A decision will be made at the August regular meeting.

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Supt. of Utilities:

The water loss for June was 24.31%, with gallons lost at 948,910.

Building Permits:

Building Permit #2020-7-13A for David Green was presented for approval. Motion by Todd Halsne, second by Wyatt Reis to approve Building Permit #2020-7-13A of David Green to place a 12' 3" x 16' 3" lawn shed onto property at 909 Jackson St. Motion carried.

Wade informed the Council that rock has been ordered for street sealing. As of right now mid-August is the date for the street sealing. The City crew is looking at sealing 28-30 blocks.

Code Enforcement:

The City has received payment for the demolition of the house at 517 Jefferson St. from the owners.

Economic Development:

The City of Burke has a new business on Main Street across from True Value, The Re-Ride, owned by Tony & Meg Weborg.

Tax Abatement:

Finance Officer Mike Glover presented a property that needs to have their taxes abated. The property is located at 517 Washington St. They lost a garage in the Tornado. The amount of the abatement is \$178.91.

Motion by Vickie Dobesh, second by Todd Halsne to approve the abatement of the property that was presented. Motion carried.

Dakota Senior Meals:

Finance Officer Mike Glover presented a letter from the Rural Office of Community Services, Inc., Dakota Senior Meals division requesting \$1,431.08 in funds for the 2021 year. Motion by Todd Halsne, second by Wyatt Reis to give \$2,500 to the Dakota Senior Meals in 2021. Motion carried.

MRES Education Program:

Finance Officer Mike Glover asked the council if they wanted to sponsor the Bright Energy Solutions Power Team-School Program. This program is taught to our 5th grade students by Mrs. Karbo. Motion by Mark Green, second by Vickie Dobesh to approve sponsoring the Bright Energy Solutions Power Team-School Program for 2020-21 school year. Motion carried.

Civic Center:

The Civic Center was turned back over to the City on July 2nd. There is still a couple items that need to be done before everything is 100% complete. The first event was held on Saturday July 11th.

Discussion was held about the cloth padded chairs in the front meeting room. There are only 30 chairs left and they are the original chairs purchased back in 1999. These chairs

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are in pretty rough shape, with stains on the majority of them. The Council was in agreement to surplus the old chairs and look into getting new chairs. Finance Officer, Mike Glover will get prices on a vinyl stackable chair and a steel/metal folding chair.

Surplus Equipment Resolution #2020-7:

The surplus equipment resolution #2020-7 was offered by Vickie Dobesh and second by Tyler Van Metre and is as follows:

WHEREAS, the Burke City Council has determined that the following equipment is no longer needed, necessary or suitable for the purpose for which it was acquired:

THEREFORE, BE IT RESOLVED, that the Burke City Council has declared the cloth padded chairs from the Civic Center surplus and appraise the value of the chairs at \$0. Upon roll call vote, Van Metre-aye; Lindholm-aye; Green-aye; Reis-aye; Halsne-aye Dobesh-aye; Resolution #2020-7 was passed and adopted on this 13th day of July 2020.

COVID-19:

The state of South Dakota is passing through approximately \$200 million in federal assistance to city and county governments. The first step in being able to receive a portion of these funds is passing a resolution authorizing the execution of contractual documents with the state of South Dakota.

Motion by Tyler Van Metre, second by Todd Halsne to approve Resolution 2020-7-13, A RESOLUTION AUTHORIZING THE EXECUTION OF CONTRACTUAL DOCUMENTS WITH THE STATE OF SOUTH DAKOTA FOR THE RECEIPT OF CARES ACT FUNDS TO ADDRESS THE COVID-19 PUBLIC HEALTH CRISIS. Roll call vote; Van Metre-aye, Lindholm-aye, Green-aye, Reis-aye, Halsne-aye, Dobesh-aye. Resolution 2020-7-13 was passed and adopted on this 13th day of July 2020.

Next discussion was held on Dog Days 2020. So far, the Alumni group has canceled the Alumni Banquet, the Golf Course has canceled the Alumni Golf Tournament and the Community Club has canceled the parade and wine tasting. As of now the Men's Club is still planning on having their street dance. The Council has concerns about going ahead with the street dance.

City Streets:

Council member Vickie Dobesh discussed the need to repair our streets. Current issues with repairing our streets is the inability to get hot mix. Commercial Asphalt has a hot mix plant at the NorthStar but it is extremely difficult to get any product from them. The City is doing a \$2.3 million street project in 2021. The cost to repair streets is very expensive. The Streets & Alleys committee will meet with Wade and try to come up with a 5 – 10-year plan.

Drinking Water Sate Revolving Fund Loan Resolution 2020-7:

Motion by Mark Green, second by Todd Halsne to approve Resolution 2020-7, RESOLUTION GIVING APPROVAL TO CERTAIN DRINKING WATER FACILITIES IMPROVEMENTS; GIVING

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APPROVAL TO THE ISSUANCE AND SALE OF A REVENUE BOND TO FINANCE, DIRECTLY OR INDIRECTLY, THE IMPROVEMENTS TO THE FACILITIES; APPROVING THE FORM OF THE LOAN AGREEMENT AND THE REVENUE BOND AND PLEDGING REVENUES AND COLLATERAL TO SECURE THE PAYMENT OF THE REVENUE BOND; AND CREATING SPECIAL FUNDS AND ACCOUNTS FOR THE ADMINISTRATION OF FUNDS FOR OPERATION OF THE SYSTEM AND RETIREMENT OF THE REVENUE BOND. Roll call vote; Van Metre-aye, Lindholm-aye, Green-aye, Reis-aye, Halsne-aye, Dobesh-aye. Resolution 2020-7 was passed and adopted on this 13th day of July 2020.

2021 Budget:

Finance Officer Mike Glover asked the Council if there was anything specific, they wanted in the 2021 budget. Some items mentioned was budget for street improvements, paying for the 8th & 9th Street Project, and Electrical improvements recommended from the Rushmore Electric study. Mike will do a preliminary budget and get it out to the council.

Police:

The monthly report from the Sheriff's Office was reviewed.

Executive Session:

Motion by Wyatt Reis, second by Vickie Dobesh to go into executive session at 9:58 pm to discuss potential employee. Motion carried.

Mayor Glover declared the executive session over at 10:28 pm. With the following action taken, Motion by Wyatt Reis, second by Vickie Dobesh to advertise for a Chief of Police, with a deadline of September 14. Motion carried.

Adjournment:

Mayor Glover declared the meeting adjourned at 10:35 pm.

ATTEST:

Mike Glover, Finance Officer

Thomas Glover, Mayor