

Burke City Council
Regular Meeting
June 8, 2020

The regular meeting of the Burke City Council was called to order by Mayor Thomas Glover at 7:03 PM in the Municipal Building Meeting Room. Council members present were Wyatt Reis, Mark Green, Tyler Van Metre, Vickie Dobesh, Megan Lindholm and Todd Halsne. Also present was Finance Officer Mike Glover, Supt of Utilities Wade Broome, Chief of Police Pete Eng, and David Green. Joining via phone, City Attorney Rachelle Norberg, Laura Kahler and Mistie Sachtjen.

Approve Agenda:

Motion by Tyler Van Metre, second by Todd Halsne to approve the agenda as presented. Motion carried.

Conflict of Interest:

None

Public Input:

None

Approve Minutes:

Minutes of the May 11, 2020 Regular Meeting:

Motion by Wyatt Reis, second by Mark GreenaHhhh to approve the minutes of the May 11th, 2020 Regular Meeting. Motion carried.

Minutes of the May 28th, 2020 Special Meeting:

Motion by Tyler Van Metre, second by Vickie Dobesh to approve the minutes of the May 28th, 2020 Special Meeting. Motion carried.

Approve Reports:

Motion by Vickie Dobesh, second by Todd Halsne to approve the May, 2020 financial statement. Motion carried.

The May 2020 expense and revenue budget analysis were given for informational purposes.

Claims:

The claims were presented for approval. After some discussion motion by Tyler Van Metre, second by Vickie Dobesh to approve and authorize payment of claims presented by the Finance Officer with the addition of WAPA, MRES, Rosebud Electric & SD One Call. Motion carried.

Payroll: Finance Office-3,370.56; Electric-2,640.11; Streets-3,092.55; Shop-2,493.60;

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Sewer-1,690.31; Library-520.29; Council/Mayor-10,974.23; First Fidelity Bank, WH & OASI- 5,844.39; SD Retirement System- 1,975.96; AFLAC-67.22; Lincoln National Life Insurance Co.- 190.38.

General Fund: Appera, Rugs & Air Freshners-35.00; Be Creative Advertising Services, Website Management-75.00; Burke Building Center, Maintenance & Repairs-533.45; Burke True Value, Repairs & Maintenance-419.85; Burke Gazette, Publishing-873.93; Burke Golf Club, SD Community Foundation Grant-1,000.00; Burke Daycare, Inc., SD Community Foundation Grant-2,000.00; Batting Cages Inc., New Batting Cage-2,440.99; Current Solutions, Inc., Ceiling Fans at Civic Center & Install-1,525.72; David Indahl, Mowing Contract-767.00; First Fidelity Bank, Money Order for Car Ports-3,477.50; First Fidelity Bank, Revenue Bond Payment-38,478.08; First Fidelity Bank, ACH Processing Fee-25.00; Global Equipment Company Inc., 4 sets of bleachers for Ball Fields-12,496.16; Golden West Communications, Phones, Internet and Fax-421.69; Gregory County Landfill, Dump Fees from Tornado-1,233.13; Gregory County Sheriff's Dept, Contract-3,875; Haley's HiWay Lumber, Carports Deposit-385.80; John Jensen, Spraying City Lots-600.00; Karla Johnson Municipal Building Cleaning Contract -350.00; Jim's Garbage, Garbage Pick-Up-300.00; Main Street Auto Parts, Maintenance & Repairs-980.65; Michael's Fence & Supply, Repairs to Ball Fields-13,775.00; NASASP, Annual Dues-39.00; Nelson's Machine & Welding, Maintenance & Repairs-93.50; Gunvordahl, Gunvordahl, Norberg, Attorney Retainer Fee-2,500; Office Products Center, Copier Maintenance Contract & FO Supplies-66.44; US Postal Service, Box Rent Library-64.00; Puetz Corporation, Civic Center Rebuild-294,472.10; Purvis Electric, Pump Houses & Golf Club House Repairs-1,641.93; Runnings Supply, Inc., Maintenance & Repairs-29.60; Rural Office of Community Services, 2020 Donation to Burke Site-2,500.00; Verizon Wireless, Police Phone-51.38; Visa, Library Books, Speaker & Gun Holster-733.71; Village of Stuart, Cold Mix-4,404.20; WellllMark BC/BS, Health Insurance-3,120.55; Voyager Fleet Systems, Fuel-153.53; Wells Utilities, House Demos-765.30.

Electric Fund: City of Burke, Utilities-2,101.13; Tracy Lietz, Utility Service Deposit-56.16; SD State Treasurer, Sales Tax-2,330.44; Wesco Distribution, Inc., Electric Meters-1,250.22; Wells Utilities, Repairs-183.67; SD One Call, April Message Fees-11.55.

Water Fund: City of Burke, Utilities-153.50; Core & Main LP, Repairs & Supplies-89.41; DENR, Annual Dues-300.00; H & H Contracting, Water Tower Repairs-8,364; Rosebud Electric COOP, Utilities-67.20; SD DENR, Water Samples-15.00; Tripp County Water Dist., Minimums-2,100.00; Bulk Water-5,145.75.00.

Sewer Fund: Rosebud Electric COOP, Utilities-140.18.

Supt. of Utilities:

The water loss for May was 1.12%, with gallons lost at 25,630.

Building Permits:

Building Permit #2020-6-8A for Rick & Pam Johnson was presented for approval. Motion

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by Wyatt Reis, second by Mark Green to approve Building Permit #2020-6-8A of Rick & Pam Johnson to construct a 10' x 16' deck, 14' x 20' deck, concrete driveway & move a lawn shed onto property at 146 W 6th St. Motion carried.

Building Permit #2020-6-8B for John & Brandi Farner was presented for approval. Motion by Wyatt Reis, second by Todd Halsne to approve building permit #2020-6-8B of John & Brandi Farner to construct a privacy fence around their yard at 341 Main St. Motion carried. John & Brandi have paid the extra \$50 for a total of \$75.00 since they started over the weekend.

Building Permit #2020-6-8C for Mike & Tamra Glover was presented for approval. Motion by Tyler Van Metre, second by Megan Lindholm to approve building permit #2020-6-8C of Mike & Tamra Glover to construct a 6' x 6' front step with railing to the house at 326 Lincoln St. Motion carried.

Building Permit #2020-6-8D for Jeff Bartling was presented for approval. Motion by Todd Halsne, second by Mark Green to approve building permit #2020-6-8D of Jeff Bartling to construct a 10' x 30' roof over east patio with a small enclosed area on one end at 1118 Washington St. Motion carried.

Building Permit #2019-6-10C for Lawrence & Kathy Oliver was presented for extension. Motion by Todd Halsne, second by Mark Green to approve extending building permit #2019-6-10C of Lawrence & Kathy Oliver to construct an addition to house at 1101 Lincoln St. Motion carried.

Next Wade Broome, Supt. of Utilities asked the Council what they wanted done with the old bleachers out of the Civic Center. A brief discussion followed and the council would like to surplus the bleachers.

Surplus Equipment Resolution #2020-6

The surplus equipment resolution #2020-6 was offered by Tyler Van Metre and second by Vickie Dobesh and is as follows:

WHEREAS, the Burke City Council has determined that the following equipment is no longer needed, necessary or suitable for the purpose for which it was acquired:

THEREFORE, BE IT RESOLVED, that the Burke City Council has declared the bleachers from the Civic Center surplus and appraise the value of the bleachers at \$0. Upon roll call vote, Van Metre-aye; Lindholm-aye; Green-aye; Reis-aye; Halsne-aye Dobesh-aye; Resolution #2020-6 was passed and adopted on this 8th day of June, 2020. The City Council will advertise that the bleachers are available.

Police Department:

Chief Pete Eng has been on the job one week. He provided a written report of his first week. Also reviewed was the County Sheriff's Office report for the month of May.

Code Enforcement:

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Nothing new at this time.

Economic Development:

Nothing new at this time.

Achievement Days 2020:

Laura Kahler with the Gregory County 4H met with the Council. Laura is wanting to know if this years Achievement Days can be held at the Burke Rodeo Grounds. It is normally held in Gregory. With the current COVID-19 pandemic they would like to move the event to the rodeo grounds for more space. They will also limit the number of people at the event. Laura stated she has talked to the Burke Riding Club and they are fine with the Achievement Days being held at the rodeo grounds. Motion by Vickie Dobesh, second by Wyatt Reis to allow the 2020 Achievement Days to be held at the Burke Rodeo Grounds. Motion carried.

City Website Upgrades:

Finance Officer Mike Glover presented a quote from Be Creative Advertising Services for upgrading the city website. Some of the items listed are: Events Drop Down Menu, Local Activities Page, Additional Photos of Community, Land/Lots/Homes for Sale, Forms Available for Download. On-line Payments, Photos of Council Members & Ward Maps. The amount of the quote is \$200.00. After a brief discussion motion by Todd Halsne, second by Wyatt Reis to approve the proposed upgrades to the city website by Be Creative Advertising Services for \$200.00. Motion carried.

South Dakota Retirement System Resolution #2020-6-8:

Mike Glover presented Resolution #2020-6-8, A Resolution to Approve Class B Employees to Participate in the South Dakota Retirement System. Mike read the resolution. Motion by Vickie Dobesh, second by Tyler Van Metre to approve Resolution #2020-6-8, A Resolution to Approve Class B Employees to Participate in the South Dakota Retirement System. Upon roll call vote, Van Metre-aye, Lindholm-aye, Green-aye, Reis-aye, Halsne-aye, Dobesh-aye. Resolution #2020-6-8 was passed and approved on this 8th day of June 2020.

Burke Golf Course:

Todd Halsne, representing the Burke Golf Course discussed with the Council the insurance coverage of all the buildings/structures at the Golf Course. Currently the City insures the Club House and three cart sheds. The Golf Course insures the rest of the buildings. The Golf Course is wondering if they should insure everything. City Attorney, Rachelle Norberg will check into this and see what is best.

As of right now the Golf Course in not planning on hosting the Dog Days golf tournament on Friday of Dog Days.

Mike informed Todd that the City will have 5 trees available for the Golf Course in September. The trees are provided by a matching grant the City has been awarded. This grant is for trees on City owned property only.

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Fireworks Permit:

Motion by Vickie Dobesh, second by Megan Lindholm to approve the fireworks permit for the Burke Men's Association for 2020, at the location of 315 East 13th St. Motion carried. Days and hours of lighting fireworks are June 27 thru July 5. Times are until 10:30 PM on June 27 thru July 2 & July 5 and until 12:00 AM on July 3 & 4.

SMR & WMD Delegate:

Motion by Vickie Dobesh, second by Todd Halsne to re-appoint Mayor Glover as delegate and appoint Mark Green as alternate to the Southern Missouri Recycling and Waste Management District for the 2020-2021 fiscal year. Motion carried.

Civic Center:

Finance Officer, Mike Glover presented the Council with 2 quotes for replacing the sound system in the Civic Center gym. One quote was from Electric Construction Company for \$9,665.43 for equipment & install. The other quote is from AVI-West (Doug Koenig) out of Fairfax, SD for \$7,120.80 for equipment & install. Motion by Vickie Dobesh, second by Tyler Van Metre to approve the quote from AVI-West in the amount of \$7,120.80 for installation of the sound system in the Civic Center. Motion carried. The speakers & wiring will be covered by insurance. The City will ask Doug to install the speakers & wiring first and connect them to our old system to see if it works. Our old system is the original system from 1998. We will replace the whole system either way, we just want to make sure it works. Otherwise insurance should cover everything.

Next Mike presented a sign design that Be Creative Advertising Services has created. After some discussion the Council would like to go with a metal/steel sign that will be mounted on steel posts in front of the Civic Center. The Council would also like the design to somewhat resemble the sign on top of the marquee.

The final walk through at the Civic Center will be June 24, 2020 at 10:30 am. Mike will post an agenda for this as all the Council would like to attend this. No action will be taken.

Statement of Extension for District III:

Motion by Mark Green, second by Vickie Dobesh to approve the Statement of Extension of the Joint Cooperative Agreement with District III Planning and Development District for the year 2021. Motion carried. The 2021 dues are set at \$1,175 and will be billed at the end of 2020.

COVID-19 Update:

Nothing has changed on the County level. They still have their Resolution in place that was passed on 5-5-2020. Mike asked the Council if they would like to give the 3 liquor license establishments another month of waiving the payment fee.

Motion by Vickie Dobesh, second by Megan Lindholm to waive the liquor payment fee for the 3 liquor license establishments for 1 more month. Motion carried.

Next discussion was held about what to do with the City's current Resolution. After some discussion motion by Wyatt Reis to repeal City Resolution #5-5-2020 and follow the Gregory County's Resolution 5-5-2020. Upon roll call vote, Van Metre-nay, Lindholm-aye, Green-aye, Reis-aye, Halsne-nay, Dobesh-aye. Motion carried 4-2.

City of Burke residents must remember that they still must follow the County's Resolution.

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Mike will post the County's Resolution on the City's Facebook page. If you don't feel comfortable going out, you don't have to go into the businesses.

Dog Days 2020:

Discussion was held about Dog Days 2020. Numerous points were for having it and for not having it. Motion by Tyler Van Metre to cancel Dog Days 2020. The motion died due to a lack of a second. The Council took no official action, stating that if the groups/committees can put on their events and still follow what ever guidelines are in place at the time of Dog Days the Council is fine going ahead with Dog Days 2020. If someone doesn't feel comfortable attending any of the activities they don't have to attend.

City Park Campsites On North End Of Park:

Mark Green ask the Council about the possibility of adding camping spots to the north of the tennis courts. The Council thought it was a good idea. Wade will check on what it would cost to get water & sewer ran to that location.

City Attorney – Rachelle Norberg:

Finance Officer, Mike Glover presented the Council with a hand out from City Attorney summarizing her current contract and comparison to the past contract. The Council was very happy with Rachelle's work.

Motion by Todd Halsne, second by Tyler Van Metre to renew the contract with Rachelle Norberg for legal work for 2020-2021. Motion carried.

Executive Session:

Motion by Wyatt Reis, second by Tyler Van Metre to go into executive session at 8:52 pm to discuss employee performance. Motion carried.

Mayor Glover declared the executive session over at 9:27 pm. With the following action taken, the Mayor would like Finance Officer Mike Glover to set up a meeting with the Sheriff's Department, City Chief of Police and a couple members of the Council.

Adjournment:

Mayor Glover declared the meeting adjourned at 9:31 pm.

ATTEST:

Mike Glover, Finance Officer

Thomas Glover, Mayor