

Regular Meeting April 12, 2021

Burke City Council
Regular Meeting
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The regular meeting of the Burke City Council was called to order by Mayor Thomas Glover at 7:03 PM in the Civic Center Meeting Room. Council members present were Megan Lindholm, Wyatt Reis, and Vickie Dobesh. Mark Benter, Todd Halsne and Tyler Van Metre joined via phone. Also present was Finance Officer Mike Glover, Superintendent of Utilities Wade Broome, City Attorney Rachelle Norberg, Chief of Police Mark Green, JJ Wolf, Mistie Drey and Dr. Megan Smith.

Mayor Glover lead the group in the Pledge of Allegiance

Approve Agenda:

Motion by Megan Lindholm, second by Tyler Van Metre to approve the agenda with the addition of Park Picnic Shelter and Baseball Field. Halsne-aye, Lindholm-aye, Reis-aye, Benter-aye, Dobesh-aye & Van Metre-aye. Motion carried.

Conflict of Interest:

None.

Public Input:

Mistie Drey spoke about having the City look into purchasing Audio/Video equipment for Council meetings.

Approve Minutes:

Minutes of the March 8, 2021 Regular Meeting:

Motion by Vickie Dobesh, second by Megan Lindholm to approve the minutes of the March 8, 2021 Regular Meeting. Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried.

Minutes of the March 15, 2021 Special Meeting:

Motion by Tyler Van Metre, second by Mark Benter to approve the minutes of the March 15, 2021 Special Meeting. Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried.

Approve Reports:

Motion by Vickie Dobesh, second by Tyler Van Metre to approve the March 2021 financial statement. Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried.

The March 2021 expense and revenue budget analysis lists were given for informational purposes.

Finance Officer, Mike Glover has talked with Billie Sutton from First Fidelity Bank about

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options for the City for investing the SD FIT money. Billie is willing to meet with the Council and discuss options for investing the money. The Council was in agreement to have Billie come to the May regular meeting and discuss the options.

Claims:

The claims were presented for approval. After some discussion motion by Wyatt Reis, second by Mark Benter to approve and authorize payment of claims presented by the Finance Officer with the addition of the SD One Call bill that has not come in yet. Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried.

Payroll: Finance Office-2,969.04; Electric-2,464.66; Police-2,197.27; Streets-2,687.48; Shop-2,568.45; Sewer-1,427.86; Library-670.02; First Fidelity Bank, WH & OASI-4,458.95; SD Retirement System- 2,403.04; AFLAC-67.21; Lincoln National Life Insurance Co.- 190.38; WellMark BC/BS - 493.31.

General Fund: Appera, Rugs, Mops, Towels & Air Fresheners-311.35; Axon Enterprise, Inc., Taser Contract-753.45; Be Creative Advertising Services, Website Management-75.00; Birkel Dirtwork & Excavating, Demo House-3,983.10; Wade Broome, Fuel Line for Maintainer-117.14; Bruns Market, Supplies-32.56; Burke Building Center, Tools-109.99; Burke True Value, Repairs & Maintenance-235.84; Burke Gazette, Publishing-1,008.57; Burke Music Boosters, Band Calendar-10.00; Commercial Asphalt, Omega Patching Mix-5,724.60; First Fidelity Bank, ACH Processing Fee-25.00; Golden West Communications, Phones, Internet and Fax-490.69; Gregory County Sheriff's Dept, March Contract-641.00; Karla Johnson Municipal Building Cleaning Contract -350.00; Jim's Garbage, Garbage Pick-Up-230.00; JP Cooke Co., Dog Tags-76.10; KWYR, Radio Spots-140.00; LiveTicket.TV, Live Stream Sponsorship-415.00; Main Street Auto Parts, Maintenance & Repairs-170.36; Nelson's Machine & Welding, Maintenance & Repairs-38.95; Office Products Center, FO Supplies & Copier Contract-113.55; Opperman, Inc., Trucking for Omega Mix-658.33; US Postal Service, PO Box Rent Shop-66.00; ProRate Services, LLC, Drug Test-40.00; Rosebud Farmers COOP Association, Propane-440.78; SCS Protective Services, Police Flex Badge-120.00; SD Unemployment Insurance Division, 1st Quarter-11.91; Sterling West, Playground Wood Fiber-4,277.00; Ulteig Engineering, Engineering for 8th & 9th St Project-52,417-March & 32,175.28-April; Osborne Books & More, Books-270.78; Verizon Wireless, Police Phone-47.22; Visa, Books & Police Equipment-703.44 & 140.85-Police Equipment-February; WellMark BC/BS, Health Insurance-3,361.04; Voyager Fleet Systems, Fuel-495.07; Jessie Eliason, Civic Center Cleaning Contract-500.00; Jamie Hood, Civic Center Cleaning Contrct-500.00.

Electric Fund: City of Burke, Utilities-2,639.83; Rosebud Electric, Maint. Contract, Wheeling & Repairs-5,798.39 & 5,859.49-February; Missouri River Energy Services, Power-5,290.53-March & 20,428.77-February; SD State Treasurer, Sales Tax-2,613.98; SD One Call, March Message Fees-2.10 & 1.05-February; WAPA, Power Purchase-13,266.33.

Water Fund: City of Burke, Utilities-604.23; First National Bank, Water Loan-1,372.19;

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Rosebud Electric COOP, Utilities-104.92; SD DENR, Water Samples-15.00; Tripp County Water Dist., Minimums-2,100.00; Bulk Water-3,858.14.

Sewer Fund: Rosebud Electric COOP, Utilities-70.48; First National Bank, Sewer Loan-2,642.52.

Supt. of Utilities:

Dump Station at the City Park – Discussion was held about installing a dump station at the City Park for the campers. The location of the dump station would be south of the bathrooms and south of the chain link fence. Wade will check on this and report back.

City Wide Clean Up Days – The City of Burke will only have clean up days if the County is going to have them. A decision at the County level will be made on Tuesday April 20th. The City will make their decision after this time.

Bucket Truck – Wade has found a 2019 Bucket truck from Altec. It is a demo model and they are asking \$126,000 for it. A new one would cost \$165,000. Finance Officer Mike Glover will check with South Dakota Legislative Audit to see if the City can purchase the bucket truck through Source Well or if it needs to go out to bid. Mike has budgeted \$150,000 to purchase a bucket truck in 2021.

The water loss for March was 13.22%. With 206,460 gallons lost.

Building Permit:

Building Permit #2021-4-12A for Mike & Tamra Glover was presented for approval. Motion by Wyatt Reis, second by Tyler Van Metre to approve building permit #2021-4-12A of Mike & Tamra Glover to construct a 8' x 15' front deck with railing to the east side of house at 326 Lincoln St. Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried.

8th & 9th Street Project Bid Awarding:

Motion by Vickie Dobesh, second by Megan Lindholm to award the bid for the 8th & 9th Street Project to Menning Excavating out of Mitchell, SD in the amount of \$1,501,001.95 Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried.

Police:

Chief Green gave his monthly report.

Next Chief Green provided a quote for the potential signage on the Police Pickup. The quote was for \$700 for the graphics. After some discussion, motion by Vickie Dobesh, second by Wyatt Reis to approve design #2 with replacing the cougar head with "Call 911". Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried.

Splash Pad Committee:

Mistie Drey & Dr. Megan Smith gave the Council an update on the Splash Pad. Kelsea

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Sutton is working with District III on applying for a Land & Water Conservation Fund grant.

Land and Water Conservation Fund Resolution #2021-4-12:

Motion by Wyatt Reis, second by Tyler Van Metre to approve Resolution #2021-4-12. Upon roll call vote: Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried. Resolution 2021-4-12 was passed and adopted on this 12th day of April, 2021.

Code Enforcement:

The code enforcement officer, has done a Spring inspection of the City of Burke. He came up with 15 properties that were in violation of the City of Burke's Property Maintenance Code. There was also a follow up report on properties that had received notices last fall.

Motion by Tyler Van Metre, second by Vickie Dobesh to approve notices being sent to the 15 new properties on the list. Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried.

Motion by Vickie Dobesh, second by Megan Lindholm to approve the Code Enforcement Officer to continue with the next steps in the process for the property at 741 Washington St. Lindholm-aye, Halsne-aye, Dobesh-aye, Benter-aye & Van Metre-aye. Motion carried. Reis-Abstain.

Economic Development:

Nothing new at this time.

Street Bump Out on the First Fidelity Bank Block:

Nothing new at this time.

Arbor Day Proclamation:

Finance Officer Mike Glover presented and Mayor Glover signed the 2021 Arbor Day Proclamation for the City of Burke. Motion by Megan Lindholm, second by Mark Benter to approve the 2021 Arbor Day Proclamation. Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried.

The City of Burke has recently been awarded Tree City USA for the 38th straight year.

Boys & Girls Ball Team Insurance:

Motion by Vickie Dobesh, second by Megan Lindholm to approve in access accident insurance for the boys and girls ball teams for the players and coaches during the 2021 season. Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried.

Swim Bus for 2021:

After some discussion, the Council was in favor of continuing the Swim Bus to Bonesteel. Motion by Vickie Dobesh, second by Megan Lindholm to approve the swim bus program to

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Bonesteel for the 2021 summer and to advertise for a driver of the bus. Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried. Finance Officer Mike Glover will check with the school to make sure the City can use a bus.

Civic Center:

Finance Officer, Mike Glover informed the Council that he has received a quote from Steve Koenig for the building of the sign and installation of the sign. The cost is \$625 for the letters and \$250 for installation for a total of \$875.00. Motion by Wyatt Reis, second by Mark Benter to approve the quote from Steve Koenig for making and installation of the Civic Center sign. Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried.

The items needing addressed in the Civic Center are being taken care of. The new floor cleaner will be delivered this week.

COVID-19:

Tyler Van Metre provided an update on the vaccinations for COVID-19. Anyone 16 and older can get the vaccine.

Future Funding of Street Projects:

Discussion followed about different ideas for starting a fund to put money into for maintenance of the City streets. Finance Officer Mike Glover asked the Council to think about all the information that was provided and this item will be on the agenda in a couple months.

City Park Picnic Shelter:

Discussion was held on the status of the current picnic shelter at the City Park. A recent inspection has revealed more damage to the structure. The Council has deemed the structure unsafe and instructed Wade to knock it down. The Council would also like Wade to check on the price of building a new one.

Baseball Field Maintenance:

Council member Vickie Dobesh has recently been down to the big baseball field and has a list of items she would like addressed. Wade will check into these items.

Executive Session:

Motion by Vickie Dobesh, second by Wyatt Reis to enter into executive session at 8:54 PM to discuss legal matters per SDCL 1-25-2. Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried.

Mayor Glover declared executive session ended at 9:05 PM, with the following action taken; Motion by Wyatt Reis, second by Vickie Dobesh to approve the City Attorney to answer the complaint made to the City. Lindholm-aye, Halsne-aye, Dobesh-aye, Reis-aye, Benter-aye & Van Metre-aye. Motion carried.

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Adjournment:

Mayor Glover declared the meeting adjourned at 9:07 pm.

ATTEST:

Mike Glover, Finance Officer

Thomas Glover, Mayor