

Burke City Council
Regular Meeting
March 16, 2020

The regular meeting of the Burke City Council was called to order by Mayor Thomas Glover at 6:59 PM in the Municipal Building Meeting Room. Council members present were Wyatt Reis, Mark Green, Garry Wetzler, Vickie Dobesh, and Todd Halsne. Also present was Finance Officer Mike Glover, City Attorney Rachelle Norberg, Joe Kellen and Megan Lindholm.

Approve Agenda:

Motion by Todd Halsne, second by Mark Green to approve the agenda with the addition of COVID - 19. Motion carried.

Conflict of Interest:

None

Public Input:

None

Approve Minutes:

Minutes of the February 10, 2020 Regular Meeting:

Motion by Garry Wetzler, second by Wyatt ReisaHhhh to approve the minutes of the February 10, 2020 Regular Meeting. Motion carried.

Approve Reports:

Motion by Wyatt Ries, second by Todd Halsne to approve the February, 2020 financial statement. Motion carried.

The February 2020 expense and revenue budget analysis were given for informational purposes.

Claims:

The claims were presented for approval. After some discussion motion by Garry Wetzler, second by Todd Halsne to approve and authorize payment of claims presented by the Finance Officer. Motion carried. Wyatt Reis Abstained.

Payroll: Finance Office-2,517.70; Electric-2,789.89; Police-2,312.56; Streets-2,831.29; Shop-2,698.35; Sewer-1,372.07; Library-760.37; First Fidelity Bank, WH & OASI-4,803.19; SD Retirement System- 1,970.65; AFLAC-67.21; Lincoln National Life Insurance Co.- 236.53; WellMark BC/BS - 1,164.21.

General Fund: Appeara, Rugs & Air Freshners-70.00; David Baker, Patches Sewn on Shirts-70.00; Be Creative Advertising Services, Website Management-75.00; Burke True

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Value, Repairs & Maintenance-103.71; Burke Gazette, Publishing-153.23; Burke Riding Club, SD Comm Foundation Grant-3331.18; Center Point Large Print, Books-44.34; Commercial Asphalt, Omega Mix-3,336.20; Fair Manufacturing, Repairs to Snowblower-600.00; First Fidelity Bank, ACH Processing Fee-25.00; Golden West Communications, Phones, Internet and Fax-331.48; Greens Grocery, Supplies-47.75; Gregory County Sheriff's Dept, Contract-1,437.50; Todd Halsne, Snow Removal-127.50; Karla Johnson Municipal Building Cleaning Contract -350.00; Jim's Garbage, Garbage Pick-Up-230.00; Johnson Auto Repair, Repairs 2004 Chevy Pickup-432.49; The JP Cooke Co., Dog Tags-77.20; KWYR Radio, Radio Spots-59.00; Main Street Auto Parts, Maintenance & Repairs-668.01; Gunvordahl, Gunvordahl & Norberg, Legal Fees-847.00; Office Products Center, Copier Maintenance Contract & Library Toner-156.98; US Postal Service, Box Rent x2-168.00; Puetz Corporation, Materials for Gym Building-198,930.21; Rosebud Farmers COOP, Propane-401.13; Route 1, Police Docking Station for Laptop Computer-728.00; SD Dot, Salt-759.00; Sig Sauer, Inc, 9MM Hand Gun-493.66; Verizon Wireless, Police Phone-51.52; Visa, Library Books, Book Rack & Police Other-437.49; WelllMark BC/BS, Health Insurance-4,906.53; Voyager Fleet Systems, Fuel-641.92.

Electric Fund: City of Burke, Utilities-2,736.10; Missouri River Energy Services, Power-13,654.77; Rosebud Electric Coop, Utilities, Wheeling & Contract-5,967.15; SD State One Call, Message Fees-2.10; SD State Treasurer, Sales Tax-2,674.76; Dept. of Energy, Power-13,347.12.

Water Fund: City of Burke, Utilities-674.70; Harrison Plumbing & Heating, Repairs-6.55; Rosebud Electric COOP, Utilities-110.66; SD DENR, Water Samples-15.00; Tripp County Water Dist., Minimums-2100.00; Bulk Water-2,207.25.

Sewer Fund: Rosebud Electric COOP, Utilities-54.08.

Ward III Council Position:

Motion by Wyatt Reis, second by Mark Green to appoint Megan Lindholm to the vacant Council member position in Ward III. Motion carried.

Megan was the only one that took out a petition for the vacant Ward III position, so when her current term expires at the end of April, she will remain on the Council for a 2 year term.

In Ward I Tyler Van Metre was the only one that turned in a petition. He will replace Garry Wetzler. In Ward II Vickie Dobesh was the only one that turned in a petition. Both will start their new term at the May meeting.

Mayor Glover recessed the Regular Council Meeting at 7:07 PM

BOARD OF EQUALIZATION:

Mayor Glover convened the Burke City Council as the Local Board of Equalization at 7:08 PM to review the assessment records and to consider any and all appeal forms from property owners.

The following appeals were heard.

Property Owner	Parcel Number	Building Value	Land Value
Matthew & Lexi Lamp	4808	\$157,108	\$5,600

After reviewing the assessment record of parcel number 4808 and based on the information provided by land owner, the appraisal of their home was \$140,000, motion by Todd Halsne, second by Mark Green to lower the assessed value of the home to \$140,000. Motion carried. This property is located at 126 E. 5th Street.

Property Owner	Parcel Number	Building Value	Land Value
Jaden Feyereisen	4750		\$17,360

After reviewing the assessment record of parcel number 4750 and based on comparison to similar properties, motion by Garry Wetzler, second by Todd Halsne to approve the assessed value of the land as set by the Director of Equalization. Motion carried. This property is located at 2nd Street and Lincoln Street.

Having no more appeal forms or anyone else appearing before the Board of Equalization, motion by Wyatt Reis, second by Mark Green to approve the assessment records.

Mayor Glover adjourn the Board of Equalization Meeting at 7:27 PM.

Mayor Glover re-convened the Regular Council Meeting at 7:28 PM.

Supt. of Utilities:

The water loss for February was -30.02%. There is a possibility of an error in the reading. The City will wait and see what the reading is at the end of March.

Building Permits:

Building Permit #2020-3-16A for Bryan & Nancy Geaghan was presented for approval. Motion by Wyatt Reis, second by Todd Halsne to approve building permit #2020-3-16A of Bryan & Nancy Geaghan to move a 16' x 32' lawn shed onto property at 409 Franklin St. Motion carried.

Building Permit #2020-3-16B for Cory Smith was presented for approval. Motion by Garry Wetzler, second by Mark Green to approve building permit #2020-3-16B of Cory Smith to construct a 44' x 74' house at 505 E. 10th Street. Motion carried.

Mark Green reported the rest of the initial piles of trees at the golf course from the tornado cleanup have been burned. Won't be able to burn all that is remaining until the City can push all that is left up into a pile.

Code Enforcement:

Finance Officer Mike Glover gave an update to the Council. The two vehicles that received notices has moved them off the streets. The building at the south end of main street has been torn down. A letter was sent to the property owner at 1018 Jackson St.

Economic Development:

The new name of the coffee shop is The Clamity Jane, owned and operated by Christi Rozeboom.

Water Rates:

Tabled until the April meeting.

Surplus Old Snow Blower:

After purchasing the big snow blower, the smaller snow blower that attaches to a Hi Flo Skid Steer is not used. Supt. of Utilities, Wade Broome would like to surplus the 2006 Loftness 72102 72" Electric Spout & Deflector snow blower attachment for Hi Flo Skid Steers.

The surplus equipment resolution #2020-1 was offered by Wyatt Reis, second by Todd Halsne and is as follows:

WHEREAS, the Burke City Council has determined that the following equipment is no longer useful, necessary or suitable for the purposes for which it was acquired;

THEREFORE, BE IT RESOLVED, that the Burke City Council has declared the 2006 Loftness 72102 72" Electric Spout & Deflector snow blower attachment for Hi Flo Skid Steers surplus and appraises the value of the snow blower attachment at \$2,750.00 minimum and offer to the public by sealed bid. Upon roll call vote, Wetzler-aye, Lindholm-aye, Green-aye, Reis-aye, Halsne-aye, Dobesh-aye; Resolution #2020-1 was passed and adopted on this 16th day of March, 2020. The City Council will open the sealed bids during the regular meeting on April 13, 2020.

Burke Lake Mowing & Spraying Bid Opening:

Mayor Glover called for the bids to be opened. There was 1 bid received for the mowing and 1 bid received for the spraying. Both bids were from Coach's Lawn Service of Burke. The bid for the mowing was \$6,600. The bid for the Spraying was for \$2,900.

After some discussion, motion by Vickie Dobesh, second by Garry Wetzler to reject the bid of Coach's Lawn Service for the mowing at Burke Lake and to re-advertise for bids on the mowing at Burke Lake. Motion carried, with Reis – Abstaining.

Motion by Todd Halsne, second by Garry Wetzler to reject the bid of Coach's Lawn Service for the spraying at Burke Lake and to re-advertise for bids on the spraying at Burke Lake. Motion carried, with Reis – Abstaining.

Big Baseball Field:

Finance Officer, Mike Glover informed the council of the possibility of the Spring Club Baseball team playing 2 or 3 games in Burke. There are a few items that need to be fix at the field due to the tornado we experienced on August 6, 2019.

Motion by Vickie Dobesh, second by Wyatt Reis to have the repairs done on the Big Baseball field. Motion carried.

Mike will look for someone to rebuild the visitors dugout and inform Dave Indahl of the possibility of games being played on the field.

Civic Center:

Finance Officer, Mike Glover presented the Council with a quote from Puetz Corporation for replacing all the fixtures in the bathrooms. The quote is for \$11,503.87.

Another quote Mike presented was for the replacement of the aggregate panels on the exterior of the building below the 5 windows. The quote is for \$1,453.57.

Motion by Vickie Dobesh, second by Mark Green to approve both quotes from Puetz Corporation. Motion carried.

Work on the Civic Center has started.

Park, Ballfield & Burke Lake Bathrooms:

Mike asked the Council if they are interested in having the cleaning of the bathrooms done by independent contractor like was done in the past. The Council was in agreement to not pursue the independent contractor route at this time. The Council would like the bathroom duties to continue to be the responsibility of the summer help.

The Council would like Mike to advertise for the Summer help position.

City Wards:

Council person Vickie Dobesh asked about the possibility of switching from wards to just at-large Council members. City Attorney has check on the possibility of doing this and she reported to the Council if they switch from wards to at-large the Council will go from 6 spots to 4 spots. At this time the Council does not want to pursue this option.

City Wide Curb & Gutter:

Council member Vickie Dobesh would like the City pursue putting curb and gutter through out the entire town. Details about how this would be done need to be discussed.

Mike talked about the possibility of implementing a Special Maintenance Fee that the state allows the Cities to use, South Dakota Codified Law 9-43-138. The money collected must be used for maintaining or repairing public improvements.

The Special Maintenance Fee will be put on the agenda for the April regular meeting.

COVID – 19 Virus:

Mark Green gave an update on the status of the COVID – 19 Virus. The City Council supports all the recommendations that local, state and national health officials are stating. Stay home, wash your hands and practice social distancing. We have to keep our elderly and anyone with health issues in mind. You may feel fine, but you could have the virus and if you don't stay home there is a chance you can transfer the virus to someone at risk.

Police Department:

The monthly police logs are in the Council packets. The art students are not coming tonight.

SDML District 4 Meeting:

The 2020 District 4 Meeting has been cancelled.

Executive Session:

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Motion by Todd Halsne, second by Wyatt Reis to go into executive session at 9:17 pm to discuss personnel.

Mayor Glover declared the executive session over at 9:49 pm.

The following action was taken:

Motion by Vickie Dobesh, second by Wyatt Reis to terminate Chief of Police David Baker.

Motion carried, with Megan Lindholm – Abstaining.

Adjournment:

Mayor Glover declared the meeting adjourned at 9:52 PM.

ATTEST:

Mike Glover, Finance Officer

Thomas Glover, Mayor